

HAMILTON COUNTY BOARD OF COMMISSIONERS
OCTOBER 10, 2005

The Hamilton County Board of Commissioners met on Monday, October 10, 2005 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. The Commissioners met in Executive Session in Conference Room 1A at 1:00 pm. President Altman called the public session to order at 2:15 pm. A quorum was declared present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Steven A. Holt. The Pledge of Allegiance was recited.

Approval of Minutes

Dillinger motioned to approve the September 23, 2005 minutes. Holt seconded. Motion carried unanimously. Dillinger motioned to approve the September 26, 2005 minutes. Holt seconded. Motion carried unanimously. Dillinger motioned to approve the September 30, 2005 minutes. Holt seconded. Altman and Dillinger approved. Holt abstained. Motion carried.

Executive Session Memoranda

Holt motioned to approve the October 10, 2005 Executive Session Memoranda. Dillinger seconded. Motion carried unanimously.

Bid Opening [2:15:37]

Fiber Switch Equipment

Mr. Michael Howard opened the bids for the Fiber Switch Equipment. Bids, Non-Collusion Affidavit and Bid Bond were included unless otherwise specified. 1) Berbee Information Networks - \$108,876.00. 2) NETTech Corporation - \$104,672.00. 3) Pro-Onsite Technologies - \$88,320.00. Dillinger motioned to refer the bids to the ISS Department for review and recommendation at the next meeting. Holt seconded. Motion carried unanimously.

Flexible Spending Account

Mr. John Elmer stated the IRS is allowing a grace extension period of 15 days that can be extended the Hamilton County Employees who are on the Flexible Spending Account. Nyhart recommends not adopting this option. Currently there is a run-out period, which allows expenses incurred in the calendar year, to be submitted up to 90 days following the end of the calendar year. Everyone knows how the plan is working and it will be very confusing if the grace period is implemented. Altman asked if the grace period is for costs incurred or submission? Elmer stated both. Altman asked if it is possible for people to exercise the grace period if they bear the costs associated with it? Elmer stated he does not know, the cost is \$6.50 per participant. The issue is if they use their debit card after the first of the year and with us trying to communicate this change they may think it is using the money from last year. It does not. If they use their debit card it will come out of the current year. If they want to take advantage of the grace period they have to do a paper claim. The county does not have a lot of employees with balances left at the end of the year. There was \$1,500 remaining from 2004 participants. Ms. Sheena Randall stated the Nyhart fee of \$6.50 is per employee and with 550 employees in the plan and to allow them all to have a run-off it will be twice the amount. It would be impossible for Nyhart to set it up for each employee, it is set per employer.

Medical Claims Limit

Elmer stated the current maximum amount employees can set aside for the medical expenses in the Flexible Spending Account is \$4,000. The Insurance Committee has discussed increasing the amount to \$5,000. There is no adjustment to the administrative fee to increase the amount. The exposure is minimum to the county. Holt motioned to adjust the rate from \$4,000 to \$5,000. Altman seconded. Motion carried unanimously.

Employee Handbook Amendments

Ms. Randall asked how the commissioners would like to proceed with the amendments to the Employee Handbook as presented at the last meeting. The commissioners requested the amendments be circulated to the elected officials and department heads for review. Randall will request comments come back to her in two weeks and she will prepare a summary of comments for the commissioners to review.

COBRA

Elmer stated the Insurance Committee recommends updating the COBRA figures to accurately reflect the costs in the health plan. Those should be updated annually. Dillinger motioned to update the COBRA figures no earlier than January 1 with at least 3 months adjustment with notice to the former employees. Altman seconded. Motion carried unanimously.

Riverview Hospital Discounts

Mr. Jim Porter, CFO of Riverview Hospital, stated Riverview Hospital is proposing a 15% discount off of normal billed charges as well as a 5% prompt pay discount for claims paid with 10 business days after submission from the hospital to Hamilton County. Altman asked if the 15% is off the net to the employee or off of the standard pricing? Porter stated 15% off of the billed charges. Randall stated this discount will be utilized in place of Encore. Nyhart has been working with the Riverview billing department and we will have electronic submission of the billings beginning soon. Riverview will bill Nyhart directly. Nyhart will deduct the 15% plus the 5%, rather than going through Encore. The Encore discount is 12%. Randall stated the discount also applies to Workman's Comp and inmates at the Hamilton County Jail. Dillinger motioned to accept the proposal. Holt seconded. Motion carried unanimously.

Highway Business [2:32:50]

Acceptance of Bonds/Letters of Credit - Highway Department

Mr. Jim Neal requested acceptance of Bonds and Letters of Credit for the highway department. 1) HCHD #B-04-0083 - Western Surety Company Continuation Certificate No. 929322081 issued on behalf of Harold Lawson dba Harold's Septic and Excavating to now expire October 5, 2006. 2) HCHD #B-94-0105 - Fidelity and Deposit Continuation Certificate Bond No. 30638568 issued on behalf of Poindexter Excavating, Inc. to now expire September 23, 2006. 3) HCHD #B-05-0072 - Ohio Casualty Insurance Company Bond No. 3-598-471 issued on behalf of MCF House Movers, LLC in the sum of \$30,000 to expire October 1, 2006. 4) HCHD #B-99-0073 - Continental Casualty Company Continuation Certificate for Bond No. 190489333 issued on behalf of Buckeye Pipe Line Company to now expire July 15, 2005. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Agreement

Small Structure #33044, Under Joyce Avenue

Neal requested approval of Engineering Agreement, HCHD #E-05-0010, with Butler, Fairman and Seufert, Inc. for replacement of Small Structure No. 33044 under Joyce Avenue. Dillinger motioned to approve. Holt seconded. Motion carried unanimously.

HAMILTON COUNTY BOARD OF COMMISSIONERS
OCTOBER 10, 2005

14590 Little Eagle Creek Avenue Demolition

Neal requested approval of the award for the demolition of improvements on 14590 Little Eagle Creek Avenue to Rhino Trucking & Excavating, Inc. in the amount not to exceed \$21,700. Dillinger motioned to approve. Holt seconded. Motion carried unanimously.

Dedication of Right of Way - Waste Management

Neal requested approval of the Dedication of Public Right-of-Way from Waste Management of Indiana, L.L.C., dedicating 60' in front of their Greenfield Avenue facility. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Request to Advertise

Bridge #104, 226th Street over Jones Ditch

Neal requested approval to advertise for bids for replacement of Bridge #104, 226th Street over Jones Ditch. Dillinger motioned to approve. Holt seconded. Motion carried unanimously.

Structure #21040, Anthony Road over Branch. Isaac Jones Ditch

Neal requested approval to advertise for bids for replacement of Structure #21040, Anthony Road over Branch of Isaac Jones Ditch. Dillinger motioned to approve. Holt seconded. Motion carried unanimously.

County Thoroughfare Plan Review Letters

Neal requested approval on the letters being sent to the various county planning jurisdictions regarding the county thoroughfare plan review. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

CDBG Grant Funding Agreement with City of Noblesville [2:38:37]

Mr. Mark McConaghy, Noblesville Housing Authority, requested approval on the Funding Agreement between Hamilton County and City of Noblesville for the Hannibal Street Road Improvements Phase 1. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

RFP for Housing Administration

McConaghy stated Requests for Proposals (RFP) were sent for the administration of the housing program of the CDBG Grant. Three proposals were received and upon review he recommended Kenna Consulting be awarded the contract. Altman requested any further contracts and RFP's bid tabs be sent to the commissioners for review prior to the meeting. Holt motioned to approve negotiation of a contract with Kenna Consulting, approval of the contract is subject to Mr. Howard's review. Dillinger seconded. Motion carried unanimously.

McConaghy stated HUD has approved the waiver request from Carmel. They will be joining the county in the grant next summer.

Waggoner, Irwin & Scheele Consulting Agreement

Mr. Kent Irwin requested approval of an Agreement for Consulting Services for the Operations and Efficiency Study in the amount of \$43,640. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Commissioner Committee Reports

UASI Grant

Altman stated she and Sheriff Carter have met with Marion County representatives regarding the UASI Grant, we will be updating our strategic plan. There has been a change in personnel and we are pleased with the reception we have received and the cooperation that will be extended on that urban area grant. The Memoranda of Agreement has been fully executed, monies have been released and we will be drawing down on the funds. Altman requested authorization from the Board to execute a revised strategic plan for the UASI Grant? Holt motioned to approve. Dillinger seconded. Motion carried unanimously. Altman stated we have approved the dedication of the UASI Funds with a Medtronics Program and CAD/RMS and Fiber Program. We may need a contract between Hamilton County and Marion County that would allow us to direct the \$1 million allocated for Medtronics for their contract. They are the contracting entity for that project. Holt motioned to allow Altman to review and sign the contract, if appropriate. Dillinger seconded. Motion carried unanimously.

Attorney [2:51:22]

Resolution 10-10-05-1, Issuance of Refunding Bonds

Mr. Michael Howard introduced Resolution 10-10-05-1, A Resolution of the Board of Commissioners of Hamilton County, Indiana Authorizing the Issuance of Refunding Bonds. The Resolution is based on recommendations from City Securities for refunding of three series of bonds has been re-evaluated. The 1997-B, for 146th Street and Olio Road; the 1998 Bonds for construction of Olio Road; and the 1999 Lease Bonds for construction of 146th Street. At today's interest rates we can use the same revenue stream and use an additional \$1 million. Altman and Holt requested reducing the net interest savings to at least \$500,000. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Sheriff [2:55:40]

Lectro-Communications Contract

Sheriff Doug Carter stated he has reviewed the Lectro-Communications contract and met with Phil Parton. Sheriff Carter recommended approving the contract as it will benefit Hamilton County users by providing a security component as well as the Lectro antenna does not impede public safety use and does not prohibit cellular or HAM antenna placements. Holt motioned to take the item off the table. Dillinger seconded. Motion carried unanimously. Holt motioned to approve. Dillinger seconded. Altman asked if he is contractually obligated to provide these services at no cost? Carter stated no, he is not under contract to provide anything beyond the scope that our contract states. Altman asked how long is the contract? Carter stated it is annual. Altman stated she would prefer to tie this to an annual basis. Altman stated we need to tie into his contract his ability to go into our system and make it automatically renewable with his contract with these terms for the next 5 years. Howard stated the approval of his location would be subject to continuing of his operation contract and would renew automatically on the same dates for the next 5 years. Holt accepted the amendment to the motion. Howard will amend the contract. Motion carried unanimously.

Operation Pullover Grant

Sheriff Carter requested approval of the award letter for the Operation Pullover Grant. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Chaucie's Place Funding

Ms. Rita Johnson, Executive Director of Chaucie's Place, reviewed the operations of Chaucie's Place. Johnson stated they have a \$40,000 deficit. They have secured \$5,000 from the Council on Drugs and Alcohol and are still looking for other funding. She is requesting emergency funding of \$29,000, thru the end of 2005, from the county. She will be asking for financial assistance from the entities that use Chaucie's Place. Due to the increased usage of Chaucie's Place a staff person was hired. Fundraising and contributions have decreased this year. Altman stated she is

HAMILTON COUNTY BOARD OF COMMISSIONERS
OCTOBER 10, 2005

concerned that the funds were committed before you had them, but given the value of what you provide she would support the emergency funding through the end of 2005 with the understanding that this is not necessarily a continuing obligation. You continue to seek pro-rata funding through all the entities you serve because our tax base continues to erode with annexation and our discretionary monies have gone from a 50% share to a 33% share where the dollars are going to the cities and towns that use your services. Altman motioned that we support the additional appropriation in that the commissioners would grant emergency funding for \$29,000 for FY2005 with those conditions. Holt seconded. Motion carried unanimously. Altman stated we will need a contract for signature if funding is approved.

Administrative Assistant [3:22:29]

Precinct Changes - Washington Township

Mr. Fred Swift, representing Kathy Richardson, requested approval of the precinct changes in Washington Township. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Town of Fishers Wage Determination Board

Swift stated the Town of Fishers is requesting Jonathan Valenta be appointed to the Common Wage Determination Board. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Noblesville Schools Wage Determination Board

Swift stated the Noblesville Schools is requesting Kevin Breinenger be appointed to the Common Wage Determination Board. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Indiana Extension Homemakers Association Proclamation

Holt requested approval of a proclamation from the Indiana Extension Homemakers Association declaring October 16 through October 22, 2005 Indiana Extension Homemakers Week in Hamilton County. Altman motioned to approve. Dillinger seconded. Motion carried unanimously.

Treasurer's Phone System [3:25:19]

Swift stated he has spoken to the Treasurer regarding the phone system and public access to the Treasurer's office during tax season. The Treasurer is not requesting additional personnel, but would like the phone system that was introduced at an earlier meeting. Ms. B.J. Casali has indicated there is now a voice activated phone system that may be better than the system proposed by the Treasurer. Ms. Casali needs more time to investigate that system. Holt motioned to recommend Ms. Casali be given more time to investigate. Dillinger seconded. Motion carried unanimously.

Auditor [3:26:53]

Additional Appropriations

The Commissioners directed Mr. Swift to prepare the additional appropriations for the Waggoner, Irwin, Scheele Operations and Efficiency Study and the emergency funding for Chaucie's Place.

Clerk's Monthly Report

Ms. Robin Mills requested acceptance of the Clerk of the Court Monthly Report for August 2005. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Acceptance of Bonds/Letters of Credit - Drainage Board

Mills requested acceptance of Bonds and Letters of Credit for the drainage board. 1) HCDB-2005-00102 - Bond Safeguard Insurance Company Subdivision Bond No. 5018759 for Cumberland Pointe Subdivision regulated drain, storm sewer improvements - \$165,240.00. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Payroll Claims

Mills requested approval of the Payroll Claims for the period of September 12-25, 2005 paid October 7, 2005. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Vendor Claims

Mills requested approval of the Vendor Claims to be paid October 11, 2005. Dillinger motioned to approve. Holt seconded. Motion carried unanimously.

Dillinger motioned to adjourn. Holt seconded. Motion carried unanimously.

Commissioners Correspondence

Conner Prairie Transition Process Notice

CDBG Notice of Removal of Grant Conditions

DNR Notification - George Boxley Cabin on List of National Register of Historic Places

INDOT Traffic Controls on US 31

IDEM Notice of Decision - Approval

PSI Noblesville Generating Station

IDEM Notice of Sewer Permit Applications

116th Street Forcemain - Fishers

Little Cool Creek Interceptor Extension - Carmel

Saddlebrook at Shelborne - Carmel

Village of West Clay, Section 6002 - Carmel

Yorktown Woods - Carmel

IDEM Notice of Sewer Construction Permit

Allison Place - Fishers

Grandin Hall, Section 1 - Carmel

Lochaven Section 10 at Noble West - Noblesville

The Lakes of Towne Road, Section 2 - Carmel

Village of West Clay, Section 6002 - Carmel

Woodlands Subdivision - Carmel

Certificate of Insurance

Vision Builders, LLC

Present

Christine Altman, Commissioner

Steven C. Dillinger, Commissioner

Steven A. Holt, Commissioner

Robin M. Mills, Auditor

HAMILTON COUNTY BOARD OF COMMISSIONERS
OCTOBER 10, 2005

Kim Rauch, Administrative Assistant to Auditor
Fred Swift, Administrative Assistant to Commissioners
Michael A. Howard, Attorney
Darren Murphy, Attorney
Doug Carter, Sheriff
Jim Neal, Highway Engineer
Virginia Hughes, Administrative Assistant to Highway Engineer
Mike McBride, Highway Technical Engineer
Christopher Burt, Highway Staff Engineer
Tim Knapp, Highway Right-of-Way Specialist
Joel Thurman, Highway Project Engineer
Matt Knight, Highway Staff Engineer
Faraz Kahn, Highway Department
Kathy Howard, Highway Department
Dave Richter, Unite Consulting Engineers
Patti Smith, Beam, Longest & Neff
Becki Wise, USI
Kayleen Proctor, FEBA
James Porter, Riverview Hospital
BJ Casali, ISSD
Denny Neidigh, CMT, Inc.
John Elmer, One Source Insurance
Sonia Leerkamp, Prosecutor
Rita Johnson, Chaucie’s Place
Sheena Randall, Human Resources Director
Beth Gehlhausen, Chaucie’s Place
Cecilia Coverdale, Chaucie’s Place
William Fouts, Noblesville Daily Times

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

ATTEST

Robin M. Mills, Auditor